

DEPARTMENT OF THE AIR FORCE  
Headquarters Foreign Technology Division (AFSC)  
Wright-Patterson Air Force Base, Ohio 45433

FTD REGULATION 200-23

13 July 1982

## Intelligence

### INTELLIGENCE DOCUMENT REQUIREMENTS

This regulation establishes policy and responsibilities to ensure intelligence documents containing substantive intelligence information are properly reviewed for possible inclusion in the Central Information Reference and Control (CIRC) data base. This regulation applies to Headquarters, Foreign Technology Division (FTD) Wright-Patterson Air Force Base, Ohio.

1. Policy. All documents received from external sources or produced under FTD contract that contain substantive intelligence information applicable to the FTD mission are entered into the CIRC data base if deemed appropriate through the CIRC screening process.

2. Definition. Documentation as it applies to this regulation includes any formally published documents, such as a contractor report; raw or semi-finished published intelligence document, such as laterally distributed Intelligence Information Report (IIR); and reports of standing or special committees or working groups. (Informal analyst-to-analyst communications, drafts being exchanged among analysts and other informal or interim reports are excluded.)

3. Responsibilities. Directorates and Security Office will -

a. Determine if documentation received contains substantive intelligence information applicable to the FTD mission.

b. Notify the Document Services Branch (NIIS) when this documentation is received from outside sources.

c. Ensure a copy of the document is made available to the Information Research Branch (NIIR) for CIRC screening.

d. Ensure contractor monitors provide NIIS one copy of any FTD contractor prepared report containing substantive intelligence, which has been identified for distribution through the quality assurance procedures stated in FTDR 200-8.

Supersedes FTDR 200-23, 28 July 1978. (See signature page for summary of changes.)

No. of Printed Pages: 2  
OPR: NIIS (Maj Whetstone)  
Approved by: Col Boggess  
Editor: MSgt Hendrix  
Distribution: F; X:  
HQ AFSC/INJ...1

e. Complete FTD Form 9, Product Control Sheet, showing the concurrence/nonconcurrence relative to the CIRC system and the Defense Documentation Center to accompany each FTD contractor-prepared report furnished to NIIS.

4. Form Implemented. FTD Form 9.



DAVID S. WATROUS, Colonel, USAF  
Commander

WAYNE R. KLEIN, Major, USAF  
Chief, Administration Division

#### SUMMARY OF CHANGES

Revision refines the sources and notification for control of documents containing substantive intelligence information.

# **AIR FORCE ELECTRONIC SECURITY COMMAND**